

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



E-Mail BrownCountyCountyBoard@co.brown.wi.us

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

THE WEEK OF DECEMBER 3 – 7, 2012

MONDAY, DECEMBER 3, 2012

(No Meetings)

TUESDAY, DECEMBER 4, 2012

*11:00 a.m.	Nicolet Federated Library System – Personnel Committee	NFLS Offices, Third Floor 515 Pine Street
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*12:00 p.m.	Nicolet Federated Library System – Board of Directors	NFLS Offices, Third Floor 515 Pine Street
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WEDNESDAY, DECEMBER 5, 2012

*5:30 p.m.	Public Safety Committee	Room 200, Northern Building 305 E. Walnut Street
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THURSDAY, DECEMBER 6, 2012

*5:00 p.m.	Administration Committee	Room 200, Northern Building 305 E. Walnut Street
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*5:15 p.m.	Library Board – Special Meeting	Central Library Board Room 515 Pine Street
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*5:45 p.m. (Approx.)	Education & Recreation Committee <i>(Meeting will follow tour which begins at 5:30 p.m.)</i>	NEW Zoo Education Building 4418 Reforestation Road
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*7:00 p.m.	Fire Investigation Task Force	Screamin' Head Buzz 788 Armed Forces Drive
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FRIDAY, DECEMBER 7, 2012

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.84 of the Wisconsin Statutes, Notice is hereby given to the public that a meeting of the Board of Trustees, **Personnel Committee** of the Nicolet Federated Library System will be held **Tuesday December 4, 2012 at 11:00 a.m.**, at the **Nicolet Federated Library System**, 515 Pine Street, Third Floor, Green Bay, WI 54301

Personnel Committee Members:

Miriam Erickson, Denise Bellmore, Sandy Ryczkowski, Chris Wagner, Cheryl Maxwell

Other members: Agenda, for your information.

AGENDA

1. November 28, 2012 minutes.
2. **CLOSED SESSION** - Under WI Statutes Section 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
3. Reconvene in open session pursuant to WI Statutes Section 19.85 (2).
4. Possible action from closed session.
5. Other Business.
6. Adjourn

Miriam Erickson, Chair
Personnel Committee

Notice is hereby given that action by the Committee may be taken on any of the items that are listed on the agenda.
Please call 448-4410 if you cannot attend this meeting.

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.84 of the Wisconsin Statutes, Notice is hereby given to the public that a meeting of the NFLS Board of Directors will be held **Tuesday, December 4, 2012 at 12:00 p.m.**, at the **NFLS offices**, 515 Pine Street, Green Bay, WI 54301. (920) 448-4410.

AGENDA

1. Welcome, Lunch, Introductions.
2. Agenda Revisions.
3. Open Forum.
4. October 9, 2012 minutes.
5. Reports:
 - 5.1 President – Denise Bellmore
 - a) Appoint Nominating Committee
 - 5.2 Treasurer - Marsha Hoefts
 - 5.3 Personnel Committee – Miriam Erickson
 - 5.4 OWLSnet – Gerri Moeller, OWLS
 - 5.5 Director – Mark Merrifield
6. Member Library Report – Peggy Murphy, Farnsworth Public Library, Oconto.
7. 2012 Budget Revisions.
8. Status of 2013 Resource Library Agreement negotiations.
9. **CLOSED SESSION** - Under WI Statutes Section 19.85 (1)(c)

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
10. Reconvene in open session pursuant to WI Statutes Section 19.85 (2).
11. Possible action from closed session.
12. New business.
11. Adjourn.

Notice is hereby given that action by the board may be taken on any of the items that are described or listed in this agenda.

Please call 920 448-4410 if you cannot attend this meeting.

Any person wishing to attend who requires special accommodation because of disability should contact NFLS at 920 448-4410 at least two days prior to the meeting so that arrangements can be made.

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PUBLIC SAFETY COMMITTEE

Patrick Buckley, Chair
Tim Carpenter, Vice Chair
Bill Clancy, Andy Nicholson, Guy Zima

PUBLIC SAFETY COMMITTEE
Wednesday, December 5, 2012
5:30 p.m.
Room 200, Northern Building
305 E. Walnut Street

- I. Call meeting to order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of October 10, 2012.
1. Review Minutes of:
 - a. Criminal Justice Coordinating Board (September 25, 2012).
 - b. Fire Investigation Task Force General Membership (September 6, 2012).

Communications

2. Communication from Supervisor Buckley re: Would like Mr. Miller from the Airport to come to Public Safety Committee and give an update on funding for the Sheriff's Deputy to be stationed at the Airport. *Held for one month.*
3. Communication from Supervisor Nicholson re: Request the District Attorney of Brown County to review the State Statutes criteria on placement of sexual predators with possible action. *Held for one month.*
4. Communication from Supervisor Buckley re: Review what is the work week for the 24/7 Employees. *Held for one month.*
5. Communication from Supervisor De Wane re: To hire another prosecutor for the Drug Task Force to clean up huge back log. *Referred from October County Board.*

Public Safety Communications

6. Budget Status Financial Reports for September & October, 2012.
7. Director's Report.

Sheriff:

8. Budget Status Financial Report for October, 2012.
9. Budget Adjustment Request (12-100): Increase in expenses with offsetting increase in revenue.
10. Budget Adjustment Request (12-102): Increase in expenses with offsetting increase in revenue.
11. Budget Adjustment Request (12-110): Increase in expenses with offsetting increase in revenue.
12. Budget Adjustment Request (12-117): Increase in expenses with offsetting increase in revenue.

13. Key Factor Report through October, 2012.
14. Jail Average Daily Population by Month and Type for the Calendar Year 2012.
15. Resolution re: 2013 County-Tribal Law Enforcement Grant.
16. Resolution for Approval of Police Service Contract with Village of Howard.
17. Resolution for Approval of Police Service Contract with Village of Suamico.
18. Sheriff's Report.

Circuit Courts, Commissioners, Probate

19. Budget Status Financial Reports for September & October, 2012.

Clerk of Courts

20. Budget Status Financial Report for October, 2012.

Medical Examiner

21. 2012 Brown County Medical Examiner Activity Spreadsheet.

District Attorney – No agenda items.

Emergency Management – No agenda items.

Other

22. Audit of bills.
23. Such other matters as authorized by law.
24. Adjourn.

Patrick Buckley, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

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ADMINISTRATION COMMITTEE

Steve Fewell, Chair

Tim Carpenter, Vice Chair

David Steffen, Thomas De Wane, Allan Jamir

ADMINISTRATION COMMITTEE

Thursday, December 6, 2012

5:00 p.m.

Room 200, Northern Building

305 E. Walnut Street

- I. Call to Order.
- II. Approve/Modify Agenda
- III. Approve/Modify Minutes of October 25, 2012.

Communications

1. Communication from Supervisor Sieber re: To have Information Services study how much it would cost and how long it would take to change county personnel's email address to a less complex formula. To have IS recommend a new formula for county personnel's email addresses. *Held from September meeting.*

County Clerk

2. Budget Status Financial Reports for September & October, 2012.

Treasurer

3. Budget Status Financial Reports for September & October, 2012.
4. Treasurer's Financial Report for the Month of July, 2012.
5. Treasurer's Financial Report for the Month of August, 2012.
6. Treasurer's Financial Report for the Month of September, 2012.
7. Treasurer's Report.

Information Services

8. Budget Status Financial Reports for September & October, 2012.
9. Budget Adjustment Request (12-89): Transfer funds from unused regular earnings available due to vacancy savings to outlay to cover equipment for audio and video. *Held for one month.*
10. RFP Project 1651 for Audio & Video Capture & Presentation Materials & Installation Services.
11. Director's Report.

Child Support

12. Budget Status Financial Report for October, 2012.
13. Director's Report.

Corporation Counsel

14. Report on the renewal of and revision to the Inter-County Consortium Agreement between the Counties of the Bay Workforce Development Area in Wisconsin.

Human Resources

15. Budget Status Financial Reports for September & October, 2012.
16. Activity Report for October, 2012.
17. Director's Report.

Department of Administration

18. Budget Status Financial Report for October, 2012.
19. Countywide Financial Analysis as of September, 2012.
20. 2012 Budget Adjustment Log.
21. Budget Adjustment Request (12-101): Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund).
22. Budget Adjustment Request (12-116): Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund).
23. Ordinance to Amend Sections 2.05(15) and 3.12 of the Brown County Code Entitled, Respectively, as "Committees of the County Board" and "Grant Application Approval".
24. Ordinance re: Creating Section 3.35 of the Brown County Code Entitled "Purchasing Ordinance". *Held for one month.*
25. Director's Report.

Closed Session:

26. Convene in Closed Session for discussion and possible action regarding an Offer to Purchase from Cardinal Capital Management, Inc., and/or its Assigns, approximately eight acres of Brown County owned land (part of a larger parcel known as Parcel # 21-283 and #21-282) pursuant to Wis. Stat. § 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session."

Other

27. Audit of bills.
28. Such other matters as authorized by law.
 - a) Discussion regarding December Meeting Date.
29. Adjourn.

Steve Fewell, Chair

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LIBRARY

515 PINE STREET
GREEN BAY, WISCONSIN 54301-5194

PHONE (920) 448-4400
FAX (920) 448-4364

LYNN M. STAINBROOK
DIRECTOR

E-MAIL Stainbrook_LM@co.brown.wi.us
WEBSITE www.browncountylibrary.org

SPECIAL MEETING OF THE **BROWN COUNTY LIBRARY BOARD**

**Central Library Board Room
515 Pine Street, Green Bay, WI
Thursday, December 6, 2012
5:15 p.m.**

AGENDA

1. Approve/modify agenda
2. Approve New Year's Eve 2012 Library Hours
3. Such other matters as are authorized by law.
4. Adjournment



**Terry Watermolen
President**

Notice is hereby given that action by the committee may be taken on any of the items which are described or listed in this agenda.

Have you considered remembering the Friends of the Brown County Library in your will or estate?

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EDUCATION & RECREATION COMMITTEE

Patrick Wetzel, Chair
John Vander Leest, Vice-Chair
Erik Hoyer, John Van Dyck, Patrick Williams

EDUCATION & RECREATION COMMITTEE

Thursday, December 6, 2012

5:30pm TOUR – Mtg to Follow @ Approx. 5:45pm

NEW Zoo Education Building

4418 Reforestation Road

Green Bay, WI 54313

**** Please Note: Times & Location ****

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/modify Minutes of October 4, 2012 & October 15, 2012.

1. **Review Minutes of:**

- a. Library Board (September 20, 2012 & October 18, 2012).

Communications

2. Communication from Supervisor Zima re: That the Education & Recreation Committee and the Library Board establish a reciprocity agreement with surrounding counties for library service; and further that any bills for library services be withdrawn with an apology from our library director. *Referred from October 17, 2012 County Board meeting.*
3. Communication from Supervisor Wetzel re: Review Brown County Golf Course obligation to the General Fund, with possible action. *Held until December meeting.*
4. Communication from Supervisor Hopp re: Request the Library Board review their policy regarding the holding of "R" rated videos within their collection; and justify that policy before the Education & Recreation Committee. *Motion at October 4th meeting: To hold.*

Library

5. Budget Status Financial Reports for September and October, 2012.
6. Budget Adjustment Request (12-97): Increase in expenses with offsetting increase in revenue.
7. Budget Adjustment Request (12-118): Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund).
8. Energy Conservation Report.
9. September & October, 2012 Library Reports.
10. Director's Report.

Golf Course

11. Budget Status Financial Report for October, 2012.
12. Golf Course Financial Statistics as of November, 2012.

13. Discussion with possible Closed Session on the Approval of a one year contract extension for Golf Course Restaurant Lease.
 - a. Closed Session Section 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, wherever competitive or bargaining reasons require a closed session.
14. Discussion and Approval of Golf Course Outing Rates.
15. Superintendent's Report.

Museum

16. Budget Status Financial Report for October, 2012.
17. Budget Adjustment Request (12-101): Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund).
18. Year-To-Date Gate Revenue Total – Comparison.
19. Sales Reports.
20. Director's Report.

NEW Zoo and Park Management

21. Parks Budget Status Financial Report for October, 2012.
22. Grant Application Review (12-10): Cellcom Green Gift.
23. Resolution to approve a consent to easement for a non-exclusive drainage ditch easement between the Wisconsin Department of Natural Resources and Wisconsin Department of Transportation.
24. Park Management Director's Report.
25. NEW Zoo Budget Status Financial Report for October, 2012.
26. Budget Adjustment Request (12-104): Increase in expenses with offsetting increase in revenue.
27. Budget Adjustment Request (12-112): Increase in expenses with offsetting increase in revenue.
28. Budget Adjustment Request (12-113): Increase in expenses with offsetting increase in revenue.
29. Budget Adjustment Request (12-116): Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund).
30. Zoo Monthly Activity Report for November, 2012.
 - a. Operations Report for October, 2012.
 - i. Admissions, Revenue, Attendance Report.
 - ii. Gift Shop, Mayan Zoo Pass Revenue Report.
 - b. NEW Zoo Education & Volunteer Programs Report.
 - c. Zoo Animal Collection Reports for October & November, 2012.
 - d. NEW Zoo Maintenance Report for October, 2012.
 - e. Zoo Director's Report.

Resch Centre/Arena/Shopko Hall

31. Complex Attendance for the Brown County Veterans Memorial Complex for September, 2012.

Other

32. Audit of bills.
33. Such other matters as authorized by law.

Pat Wetzel, Chair

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**BROWN COUNTY FIRE INVESTIGATION TASK FORCE
GENERAL MEMBERSHIP**

AGENDA

A meeting of the General Membership will be held on Thursday, December 6, 2012, at 7:00 p.m., at Screamin' Head Buzz in the Midway Motor Lodge, 788 Armed Forces Drive, Ashwaubenon, WI.

- ITEM #1. Adoption of Agenda.
- ITEM #2. Review Minutes of Previous Meeting.
- ITEM #3. Report of Task Force Activities.
- ITEM #4. Information from Board of Directors Meeting.
- ITEM #5. Old Business.
- ITEM #6. New Business.
- ITEM #7. Juvenile Firesetter Business.
- ITEM #8. Other Business.
 - A. Awards for Glenn Deviley and Dave Seidl.
- ITEM #9. Set Date, Time, and Location of Next Meeting.
- ITEM #10. Training.

The BCFITF General Membership welcomes anyone interested in becoming a member. **Please post for your fellow firefighters and officers to read.**

Please RSVP to Marsha Laurent at Laurent_mj@co.brown.wi.us or call 448-4230 if you will be attending the meeting so that we can get a head count for chicken wings following the meeting.

Brad Muller
President, BCFITF General Membership

BROWN COUNTY COMMITTEE MINUTES

- Children With Disabilities Education Board (October 23, 2012)
- Fire Investigation Task Force (September 6, 2012)
- Veterans Recognition Subcommittee (November 20, 2012)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on Tuesday, October 23, 2012

Present: B. Clancy, J Mitchell, S. King, K. Gustman

Excused:

Also Present: B. Natelle, S. Goron, A. Nizzia, J. Skenadore, J. Perleberg, L. Nelson



1. Call to order: B Clancy called the meeting to order at 4:00 p.m.
2. Action Item: Approval of August 28, 2012 Board Minutes: S. King moved to approve the minutes of the August 28, 2012 Board meeting. J. Mitchell seconded the motion. Motion carried.
3. Correspondence: None.
4. Action Item: Approval of Agenda: J. Mitchell moved to change agenda item #11 to agenda item #6 and renumber the remaining agenda items. B. Clancy seconded the motion as amended. Motion carried.
5. Action Item: Second Reading of Board Policy Staff Computer Network (5.01a)(5.01b): J. Perleberg reviewed the suggested changes to changes outlined in Board Policies (5.01a) and (5.01b). Mr. Perleberg indicated that the changes in policy are based on industry standards. S. King moved to approve Board Policy Staff Computer Network (5.01a)(5.01b) as presented. J. Mitchell seconded the motion. Motion carried.
6. Review of Board Policy 5.082 Atlantoaxial Dislocation: L. Nelson reviewed the policy and explained that the policy follows the Special Olympic policy for children specifically with Down Syndrome . No changes are recommended to the current policy.
7. Action Item: Donations: The following donations were received for the high school Central Wisconsin Environmental Station (CWES) workshop in September:
Brown County Conservation Alliance - \$600
Cornerstone Foundation of NE Wisconsin - \$450
Knights of Columbus #3955 - \$750
Knights of Columbus #6279 - \$150
Rotary Foundation of Green Bay, Inc. - \$1,500
The Lions Club of De Pere - \$450

Mark Kohls of Document History LLC donated \$200 to the "Dash for a Splash" 5k run/walk.

The Celebrate Committee Inc. of De Pere donated \$250 for Hopp needs.

The PLS Loan Store in Green Bay donated 5 back packs for students filled with school supplies.

The Denmark FFA Alumni donated \$300 from the proceeds made at the Corrigan Tractor Pull held in August to benefit Syble Hopp School.

Knights of Columbus, Fr. Claude Allouez Council #10714, donated \$191.95 toward the S.O.A.R. (Summer of Action and Recreation) program.

MINUTES OF BROWN COUNTY CDEB MEETING OF OCTOBER 23, 2012:

Deborah Wichman of Debe Gourmet donated \$200 to the high school in-school work program.

Festival Foods donated a \$25 gift card to the Homecoming Committee for snacks and/or refreshments for the event.

Mick & Terri Johanek donated \$100 to Donna Reedy-Fabry's homeroom.

Terri Scray donated two tickets for students to attend the Brown County Deputy Sheriff's Benevolent Association concert at the Weidner Center on October 27, 2012.

Daniel Van Lanen donated two bags of various school supplies and five bags of pine cones to be used for art projects.

United Way donations that have been designated for Syble Hopp School were received from the third quarter of 2011 totaling \$100.35

B. Clancy moved to accept these generous donations. J. Mitchell seconded the motion. Motion carried

8. Action Item: Financial Report: S. King moved to accept and place on file the financial report ending July 30, 2012, August 31, 2012, and September 30, 2012. B. Clancy seconded the motion. Motion carried.

9. Action Item: Administrators Report:

- a. J. Skenadore reported that both he and Ron Knaus have been recertified for 5 years as Certified Pool Operators (CPO). Mr. Skenadore also reported that KML has been in to check the chemical levels on the boilers and made adjustments so that we are ready for colder weather. Jim is currently working on removing the window air conditioners from the original building. The County will be holding a Lean event with Jim Skenadore in the Boiler Room on October 25 and 26.
- b. B. Natelle reported on the Homecoming event that was held at Syble Hopp on Saturday, October 20th.
- c. B. Natelle reported that the security swipe-card system has been in place for one year and is working well.
- d. B. Natelle distributed the Staff Directory to the Board members.
- e. There will be no November Board meeting. The next meeting will be on December 11, 2012.

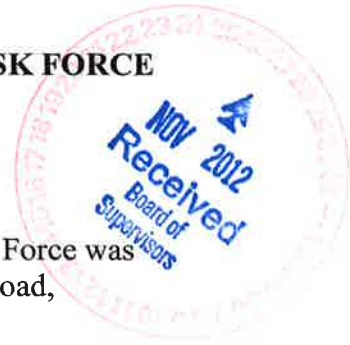
J. Mitchell moved to accept the Administrators Report. S. King seconded the motion. Motion carried.

MINUTES OF BROWN COUNTY CDEB MEETING OF OCTOBER 23, 2012:

10. Action Item: Parent Organization Report: B. Natelle reported that the annual nut sale for the Parent Organization has begun. The cost remains the same this year at \$6 per bag or \$72 for a case of 12 bags. The nuts have been purchased locally this year from Eileen's Candies and they have made a private label for us.
11. Action Item Payment of Bills: J. Mitchell moved to pay the General Fund bills totaling \$32,055.69 for the month ending July 30, 2012, \$37,951.02 for the month ending August 31, 2012, and \$77,117.22 for the month ending September 30, 2012. B. Clancy seconded the motion. Motion carried.
12. Executive Session: The Board will move to Executive Session as allowed by WI. Stats 19.85 (1)(c)(f)(i) for the purpose of personnel issues. S. King moved to go into Executive Session as allowed by WI. Stats 19.85 (1)(c)(e) to discuss personnel issues. J. Mitchell seconded the motion. Motion carried.
13. Action item: Staff Request: J. Mitchell moved to approve the staff member requests that were presented. S. King seconded the motion. Motion carried.
14. Adjournment: S. King moved to adjourn the meeting at 4:50 p.m. B. Clancy seconded the motion. Motion carried.

PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

GENERAL MEMBERSHIP



A meeting of the General Membership of the Brown County Fire Investigation Task Force was held on September 6, 2012, at 7:00 p.m., at Green Bay Fire Station #4, West Point Road, Green Bay, WI.

Present: Kevin Tielens, Kevin Krueger, Brad Neville, Gregg Staszak, Kyle Lauf, Dan Kerkhoff, Randy Lind, Eric Johnson, Joe Gabe, John Schweitzer, Terry Rottier, Doug Peters, Lance Catalano, Rick Davidson, Steve Zich, Fred Laitinen, Tom Hendricks, Greg Steenbock, Ryan Meader, Dave Steffens, Derek Wicklund, Brad Muller

Item #1. Adoption of Agenda.

Motion was made by Kerkhoff and seconded by Steenbock to adopt the agenda. **Motion carried.**

Item #2. Review Minutes of Previous Meeting.

Kerkhoff wanted to clarify in the May 2012 minutes under Item #4 that the next meeting set for June 14, 2012, was pertaining to the Board of Directors, not the General Membership. The minutes were then approved.

Item #3. Report of Task Force Activities.

06-27-12 2647 Mercier Rd., New Franken (barn/undetermined)
06-30-12 4853 Kewaunee Rd., Denmark (house/undetermined)
07-24-12 1404 View Ln., Ashwaubenon (single-family residence)
08-03-12 1133 Cherry St., Green Bay (residence/under investigation)
08-06-12 212 Alvina St., Green Bay (apartment/accidental)
08-26-12 6029 Benecke Rd., Denmark (unoccupied residence/under investigation)
08-31-12 2140 Short Rd., Lawrence (business/undetermined)
09-04-12 342 S. Quincy St., Green Bay (apartment/undetermined)

Catalano informed that a Crime Stoppers tip will be put out with photos of two suspects in reference to the Cimarron Lane fire last year in an attempt to get more information on suspects.

Item #4. Information from Board of Directors Meeting.

There was not a quorum at the last Board meeting in June, so the meeting was cancelled. The next meeting is set for September 20, 2012.

Item #5. Old Business.

Muller reminded to notify him of any phone and/or e-mail changes. He stated the bylaws have not yet been updated. He also stated that the arson van broke down again.

Item #6. New Business.

A. Elect vice-president to replace Glenn Deviley.

Muller stated that Deviley has retired and someone needs to replace him to finish his term as vice-president until September 2013. Motion made by Gabe and seconded by Catalano to appoint Johnson as vice-president. **Motion carried.**

Muller stated that the 2007 and 2008 fire investigation files need to be gone through for either scanning or shredding. Neville and Gabe volunteered to do this.

Muller stated the fall IAAI conference is November 2-4, 2012, in Wisconsin Dells.

Muller stated that someone will need to take over as the task force coordinator when he is finished in September 2013. If someone is interested, he would like to get together with him/her so he can show him/her the ropes.

Kerkhoff gave thanks to the interns for coming out to fire investigations, that their help is greatly appreciated.

Deviley as well as Dave Seidl who were investigators are now retired from the Task Force. Muller received one investigator application. Another letter will be sent out to the fire chiefs to try to recruit one more investigator. Muller stated that he will have plaques made for Deviley and Seidl to give to them at the General Membership meeting in December.

Gabe stated that the Green Bay Fire Department has gone to the BATS system, which will eventually be mandated for everyone in fire reporting. He stated that the Brown County bomb squad is hosting a conference the last week of September at Comfort Suites which will include BATS training that anyone may attend for free.

It was mentioned that witnesses are taking pictures of fire scenes with their cell phones and if there is an easy way to download these photos onto a disc or computer. It was suggested purchasing portable SD card readers.

Item #7. Juvenile Firesetter Business.

No JFS information presented as Nick Craig was not present.

Item #8. Other Matters.

A. Discuss replacing meal after meetings with snacks.

The consensus of the members in attendance was that the meal be replaced with snacks as it will be easier and cheaper. Figure spending about \$20 per meeting.

Gabe has downloadable short questionnaires for structure and vehicle fires for your use if anyone is interested.

Item #9. Set Date, Time, and Location of Next Meeting.

The next meeting is set for Thursday, December 6, 2012, at 7:00 p.m. at Howard Fire Station #1, 2456 Glendale Avenue, Green Bay, WI.

Item #10. Training.

There was no training.

Motion made by Steenbock and seconded by Catalano to adjourn the meeting. **Motion carried.**

Respectfully submitted,

Marsha Laurent
Recording Secretary

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, November 20, 2012 at 5:00 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Bernie Erickson, Sherry Steenbock, Rosemary Desisles, Jim Haskins, Delores Pierce, Duane Pierce, John Walschinski

EXCUSED: Donald Bettine

****Running Total of Veterans' Certificates: 1407**

1. Call Meeting to Order.

The meeting was called to order by Chairman Bernie Erickson at 5:00 p.m.

2. Invocation by Jim Haskins.

3. Approve/Modify Agenda.

A MOTION WAS MADE BY SHERRY STEENBOCK, SECONDED BY JOHN WALSCHINSKI TO APPROVE THE AGENDA. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY

4. Approve/Modify Minutes of October 16, 2012.

A MOTION WAS MADE BY DUANE PIERCE, SECONDED BY JIM HASKINS TO APPROVE THE MINUTES. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY

5. Review of Veterans Day Activities.

Sherry Steenbock felt the WIXX radio show was very successful this year even though it appeared that attendance was down somewhat from previous years. As far as donations, Steenbock stated there were a lot of businesses that offered discounts on goods or services, but she thought it was a little bit harder to get donations of items to be given away at the radio show. To make things easier for next year's event, Steenbock suggested that members of this subcommittee start asking for donations now at businesses they frequent so they can have a good supply ready. Steenbock also thanked Jim Haskins for all his help at the event. She stated that having the ticket board divided by numbers was a great help and it was much easier to find the winners. In her opinion, this was the best radio show they have ever had. Steenbock met a 92 year old WWII vet at the event who really wanted to meet John Maino. She was able to facilitate this and Maino was very happy to spend some time with this man and interviewed him in on the radio.

With regard to collecting donations, Erickson felt that asking for gift certificates may be easier than asking for items since gift certificates can be stored away until next year's event. Haskins did not feel it was difficult to solicit the donations or gift certificates and he encouraged everyone to participate and start now to make next year's event a good one.

Haskins also shared a poem he had written entitled "*Veterans Day Off With Pay*". He stated that he had done some research on Senate Bill 50 which was first introduced in 2003 by Senator Hansen and Representative Van Roy. They met with Governor Doyle and in 2005 there was another Senate Bill introduced, Number 160, and the last bill was Senate Bill 109 in 2008 in which they had to change language to define what a veteran was. Haskins stated that unfortunately most manufacturing companies and government offices are against giving veterans this day off with pay.

Haskins continued that he had seen an article recently in a magazine regarding the NFL and that they will continue their long history of honoring veterans and active duty members of the military with their annual Salute to Service campaign. For every point scored during the NFL's 32 designated Salute to Service games, the league will donate \$100 to each of its three core military non-profit partners – Pat Tillman Foundation, USO and the Wounded Warrior Project. Haskins also reported that Humana pledged to hire 1,000 veterans and/or spouses between 2011 and 2014 in response to the President's challenge for US companies to hire 100,000 veterans or spouses.

Duane Pierce stated that he attended the Veterans Day event at the Yacht Club and the program was beautiful and included a lot of food. The attendance was up by about 20 percent this year and they are aiming for even more next year. Following the Yacht Club ceremony Pierce and Haskins went to the Pearly Gates and enjoyed a free veterans' lunch and Pierce also took part in a veterans' dinner at the Legion Post. He also attended the Patriotic Society event at the Arena. He also took advantage of free meals for veterans at Applebee's and Golden Coral.

6. Report from CVSO Jerry Polus.

Erickson stated that Polus was unable to attend the meeting. Erickson continued that he and Polus did a presentation at the Kroc Center recently regarding Veterans Court and the Veterans Clinic. Some things at the Clinic may start as early as April and they are expected to see their first patients in August. Erickson stated that the facility will have the ability to perform out-patient surgery and there will also be a number of psychiatric services available as well as a woman's clinic.

7. Report from Committee Members Present.

-Rosemary Desisles stated that she had received an e mail from Mike Egan regarding the Community Blueprint Team and this is now going to be considered a communications, coordination and referral effort and they are gathering and will continue to gather groups that will assist veterans. This will be a way for people who need help to receive it. Egan would like to attend the next subcommittee meeting to explain this effort further. He also provided Desisles with a few flyers regarding various programs coming up and copies of these documents are attached.

-Jim Haskins did not have anything to add other than what he reported earlier in the meeting.

-Duane Pierce stated that he had recently been informed of a program called "Horses for Heroes". There is currently one designated stable in each state, with Wisconsin's stable being located out on Highway 29. Each stable does things a little differently, but the premise is to provide veterans with a therapeutic, soothing, relaxing atmosphere for respite.

-John Walschinski wished to thank Steenbock and Haskins on behalf of VFW Post 7534 for all the work they did for the Veterans Day activities. He also provided an update on the veterans memorial which will be going up across the street from their Post. The memorial will be called the *Northeastern Wisconsin Veterans Memorial*. The design is complete and the next step will be raising funds and breaking ground. The primary portion of the memorial will be pentagon shaped and will be fully accessible. The pentagon will have five sections created by granite pillars that will be 20 feet tall and each pillar will be dedicated to one branch of service.

-Bernie Erickson stated that he had spoken with Jerry Polus and they felt that they should start working on getting a band for next year's Appreciation Day at the Fair. He felt that they could do things the same way as this year but they will work on this in future meetings. Erickson also stated that he had recently visited a Vietnam Veterans Museum in Hermansville, Michigan.

8. Such Other Matters as Authorized by Law.

Sherry Steenbock said she had been contacted by a local business owner who gave her some red, white and blue veterans ribbons. She suggested that they be distributed at the Veterans' Appreciation Day at the Fair.

9. Adjourn.

**A MOTION WAS MADE BY JIM HASKINS, SECONDED BY JOHN WALSCHINSKI TO
ADJOURN AT 5:45 P.M. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio
Recording Secretary